DD/M+S 74-1825

31 MAY 1974

The Honorable L. Dean Brown
Deputy Under Secretary for Management
Department of State
Washington, D. C. 20520

Dear Ambassador Brown:

I had in mind for some time that it would be generally useful
if we got together for an informal luncheon session in order to
discuss matters of mutual interest. The thought was that we might
open lines of communication, move toward a better dialogue on prob-
lem resolution, and establish a climate of understanding for our
respective staffs. Quite honestly, my good intentions were shelved
temporarily by the press of other crash requirements, and I also
understood that you had a heavy schedule in the months following
your appointment and confirmation.

With this letter, I would like to take the opportunity to
invite you and members of your staff to lunch, sometime within the
next two or three weeks. In kicking off this session, I have no
plans for any type of formal agenda, but I would like to present a
candid briefing on the full range of activities and responsibil-
ities of the Management and Services Directorate of the Agency,
with particular focus on those elements where there is an interplay
or impact on the Department of State. Most certainly, the planning
can remain flexible, and I would be pleased to focus on any issues
of specific concern to you. In any case, it would be my hope that STAT
these arrangements will prove to be therapeutic for all concerned.

May I suggest that your secretary contact my office (Code ☐
STAT   ☐ for the purpose of firming up arrangements and otherwise
listing those members of your staff that we might expect for lunch.
If the timing is not convenient for you, please let me know, and we
can work out the arrangements for a meeting at a later date.

Sincerely,

/s/ Harold L. Brownman

Harold L. Brownman
Deputy Director
for
Management and Services

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